

Chilmark School
School Advisory Council
Meeting Notes
10/11/2023
8:00AM

Introduction and Attendance

- Susan Steven - School Principal
- Robyn Dory - Teacher
- Jessica Mason - Parent rep co-chair
- Anne Mayhew - Community member
- Jessica Seeman - Parent rep
- Nelia Decker - Community member
- Jackie Guzalak - Teacher rep
- Jackie Foran - school parent
- Laura Decker - school parent

1. SAC Makeup and open positions
 - a. Parent and school representatives need equal representation on the SAC. One more parent rep is needed. This person will be voted in by parents at the next PTO meeting held on 10/16/2023.
 - b. Currently have two new community SAC representatives
2. Topics to be covered this year by SAC
 - a. Finalize School Improvement Plan - this will need to be drafted and ready for presentation to the school committee at their December meeting. Draft SIP was created last year and can be used as a jumping off point for this work
3. Hiring plan for Head of School. More information on this at the Up-Island School Committee meeting on Monday, October 16th.
 - i. Discussion about SAC members being part of the hiring committee. Members of SAC will attend the meeting on 10/16 to represent SAC's desire to head the hiring committee or be a larger component.
 - b. Increasing connection with the Wampanoag tribe and educating students on culture, traditions and history.
4. SAC members and school parents brought a conversation about ways of welcoming new parents at all grades and sharing information about who to contact with questions/ concerns. It was reported that newer families have had mixed experiences. Some suggested strategies included:
 - a. more clear communication for new parents about addressing concerns and questions at the start of the school year.
 - b. Parent suggestion email/box
5. Additional conversation about school culture and communication. No specific strategies or outcomes were determined. It was suggested that this be one area for SAC to focus on this year.
6. It was agreed that the council would meet again next Wednesday, October 18th, 2023 at 8AM.

7. At approximately 9:05 Jessica Mason motioned to adjourn the meeting, seconded by Jessica Seeman. Meeting was adjourned.